

Invitation of quotation
for
Table Top Centrifuges for Department of
Microbiology
At
All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admin/Gen/06-03/2018-AIIMS.JDH

Inquiry Issue Date : 04th September, 2018

Last Date of Submission : 10th September, 2018 at 05:00 PM.



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan

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Invitation of quotation for Table Top Centrifuges for Department of Microbiology at AIIMS Jodhpur

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of Table Top Centrifuges for Department of Microbiology for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 10.09.2018 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

“QUOTATION FOR SUPPLY OF TABLE TOP CENTRIFUGES FOR DEPARTMENT OF MICROBIOLOGY AGAINST INQUIRY NO. ADMN/GEN/06-03/2018-AIIMS.JDH” DUE ON 10.09.2018 05.00 PM”

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
 - The firm shall have valid GST/Other taxes and IT PAN.
 - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Delivery Period** – within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

2. Special Terms & Conditions:

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **Catalog must be attached with quotation for technical evaluation.**
- C) **The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation.**
- D) **The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

Administrative Officer

Encl.: Annexure 1 (Specification)
Annexure 2 (Format of price bid)

Annexure 1

| S. No. | Particular | Specifications | Required Qty. |
|--------|--|---|---------------|
| 1. | Table Top Centrifuges for Department of Microbiology | <p>Specifications:</p> <p>General: Tender is invited from reputed original manufacture or their authorized agents/dealers only. Information regarding installation in India and satisfactory service and maintenance may be forwarded with all the details for verification.</p> <p>Technical:</p> <ol style="list-style-type: none"> 1. Should be Microprocessor Controlled with large LC Display of time, speed and temperature with digitally controlled buttons. 2. Programmable speed with separate short spin key (in seconds). 3. Brushless maintenance free motor drive with low noise levels less than 63 db at Max speed. 4. Automatic rotor recognition and automatic imbalance detection. 5. Double lid locking system for maximum safety. 6. Maximum speed 15,000 to 17,000 rpm with maximum RCF 20,000 to 30,000 x g with speed/RCF increment in steps of 1,000. 7. Wide temperature range of -15⁰C to +4⁰ C and must be able to maintain 40⁰ C at Max speed. 8. Angle Rotor accommodating 6 X 50/15 ml Falcon Tubes Max speed up to >9000 rpm/2,000 x g RCF. 9. Rotor and Chamber should be made of chemical resistant and rust free material. 10. Rotor of swing bucket 4x145 ml which supplied with 50ml & 15 ml adaptors RPM 4500 RCF 3260 g. 11. Maximum capacity of machine 500 ml. Suitable constant power supply backup/inbuilt battery. Machine should be EN-61010-2-020 certified & CE marked, IVD compliant, certified bio containment lid for safety purpose. 12. Annual maintenance: 6 monthly maintenance and proper calibration should be provided. | 02 Nos. |

Note:-

1. The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

[On the letterhead of firm]

ANNEXURE "2"
PRICE BIDFORM

To,

Administrative Officer,
AIIMS, Jodhpur.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. "QUOTATION FOR TABLE TOP CENTRIFUGES FOR DEPARTMENT OF MICROBIOLOGY AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/06-03/2018-AIIMS.JDH" DUE ON 10.09.2018 05.00 PM for Table Top Centrifuges for Department of Microbiology at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

| S. No | Particular | Qty | Quoted Make | Price/Unit Exclusive of GST (INR) | GST/Other Taxes | Price/ Unit Inclusive of GST (INR) | Total Cost Inclusive of GST (INR) | MRP |
|-------|--|---------|-------------|-----------------------------------|-----------------|------------------------------------|-----------------------------------|-----|
| 1. | Table Top Centrifuges for Department of Microbiology | 02 Nos. | | | | | | |

Note:

1. The bidder must quoted their quotation only in above said format on the letterhead of firm otherwise quotation will be **REJECTED**.
2. Catalog must be attached with quotation for technical evaluation.
3. The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date _____

Place _____

(Signature of Authorized Person) _____

(Name) _____

Name of Firm/Company/Agency _____

Phone No. _____

Email: _____